

JEFFERSON COUNTY RURAL WATER DISTRICT #13

1951 Wellman Rd. Lawrence, KS 66044

785-842-1502

www.jfrwd13.com

MONTHLY PUBLIC BOARD MEETING

September 18, 2025, 7:00 p.m.

LOCATION: District Water Office - 1951 Wellman Rd.

CALL MONTHLY BOARD MEETING TO ORDER

Meeting is called to order by Chairman Gordon Brest at 7:02p.m.

Board Members Present: Chairman Gordon Brest, Vice Chairman Andrew Brewer, Secretary George Pogge, Treasurer Paulette Schwerdt, Director John Hachmeister, Director Crystal Miles

Board Members Absent: Director Rick Reischman

Staff Members Present: Joe Osborn, Niki Fincham

Patrons: Dave Nichols, Ann Clark, Roberta Renz

DISCUSSION REGARDING CLEAN UP FROM WATERLINE PROJECT: Dave Nichols is recognized and states that nothing has been resolved on his property. It is the collective opinion of the board and patrons that no clean up is apparent for the last month. Chairman Gordon Brest offers the suggestion that if cleanup is not completed by our next board meeting, we hire someone to complete it at Hettinger's expense. Roberta Renz mentions there are still several people in Sarcoxie Township who intend to submit written requests for the punch list and are unaware of a deadline. The Board decides on October 1st as the deadline and Niki will send out a final Voice Shot message notifying patrons of such.

Roberta Renz then inquires about a response for Sarcoxie damaged warning sirens. Chairman Brest explains he visited the site and can't determine the cause of the damage. Director John Hachmeister also visited the site and agrees with the Chairman. After being contacted, the attorney's advice via email is to get more evidence from Sarcoxie that the contractor actually caused the damage. Director Crystall Miles questions why the request wasn't submitted until 9 months later and states that it's difficult to gather proof etc. after that long. John Hachmeister asks Roberta how old the panel was and can it be provided as evidence. Answer: She doesn't know how old it is and will see if they can provide it. She then requests a response in writing. Gordon Brest will get a response together for Niki to forward.

CONSENT AGENDA:

MINUTES FROM August 21, 2025 BOARD MEETING

NEW CERTIFICATES - 1 TRANSFERS - 3

MOTION: It is moved by Andrew Breuer and seconded by John Hachmeister to approve the consent agenda.

VOTE: So moved 6-0

TREASURER REPORT:

FINANCIAL SUMMARY: A complete and thorough Executive Summary Report and Cash/Cash Equivalents - Detail Report is included in the Board Packet with an Unpaid Bills Report.



MOTION: It is moved by Paulette Schwerdt and seconded by John Hachmeister to pay the bills

VOTE: So moved 6-0

PLANT & DISTRIBUTION OPERATIONS MANAGER'S REPORT:

MONTHLY ACTIVITY REPORT: A detailed report is included in the Board packet regarding the following: Water Plant; Meter Installation; Distribution; Water Usage & Water Loss; Water Sold Breakdown and Water Loss Report/Chart.

Joe

OFFICE OPERATIONS MANAGER'S REPORT:

All detailed reports are included in the Board packet

BUSINESS:

1. Review & Discuss Letters RE: Sarcoxie Warning Siren Damage (see above)
2. Review & Discuss Mark Robbins Potential Reimbursement

MOTION: It is moved by Paulette Schwerdt and seconded by George Pogge to reimburse ½ of the cost of Mr. Robbins water heater.

VOTE: So moved 6-0

3. Review & Discuss Proposed Attachment by District 10

Joe explains District 10's proposed attachment. (see handout)

MOTION: It is moved by Crystal Miles and seconded by John Hachmeister that Joe writes a letter to the County requesting for the properties West of Hwy 24 to be included in Rural Water District #13.

VOTE: So moved 6-0

4. Review Hydrant Policy

George Pogge locates a policy online and Joe Osborn offers to review and modify for our purposes.

5. Review and set water rates and monthly minimum for next calendar year (includes LV#10)

MOTION: It is moved by John Hachmeister and seconded by George Pogge to set water rates as follows:

Increase Residential Rates to \$7.00 per 1000 gallons

Increase Wholesale Rates to \$7.15 per 1000 gallons

Increase the monthly minimum to \$38.00

VOTE: So moved 6-0

6. Review benefit unit application procedures – No changes
7. Proposal review for agreement for contract services (new/on call/maintenance services & emergency repairs)

Daniels Excavating is the only proposal received. There were only 2 changes from last years contract.

MOTION: It is moved by Andrew Breuer and seconded by Paulette Schwerdt to accept Daniels Proposal. (Note: Include a line for Hydro Vac pricing next year)

VOTE: So moved 6-0

8. Discuss Depcom Meter - Depcoms timeline is pushed back another year, to be discussed at that time.
9. Review Calendar for Next Month's Agenda Items

ADJOURNMENT

MOTION: It is moved by Paulette Schwerdt and seconded by Crystal Miles to adjourn at 8:40 p.m.

VOTE: So moved 6-0.



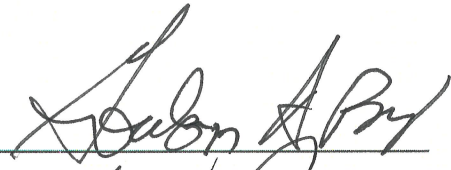
Handouts:

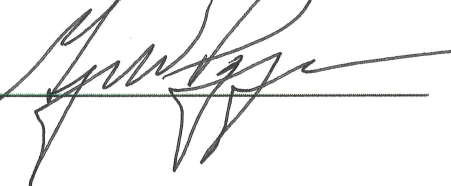
- 1) 2 Letters re: Sarcoxie warning sirens

Sources:

- a) Jefferson County Emergency Management & LEPC and
- b) Sarcoxie Township Board of Directors
- 2) Blue Duck Invoice (source Mark Robbins)
- 3) Email Re: Annexation by District #10 (source Todd Luckman)
- 4) History of Water Rates (Niki Fincham)

Respectfully Prepared and Submitted by,
Niki Fincham, Office Operations Manager





Gordon A. Brest, Chairperson

George Pogge, Secretary